

Name: West Wiltshire & East Somerset Area Meeting

Address: Correspondence should be sent to Clerk to Trustees (see RD7.1.5)

Email address: None

Denomination: Religious Society of Friends (Quakers)

Addresses of our Meeting Houses and hired premises: in list of post-holders and other contacts (see RD7.1.5)

Insurance Company: in list of post-holders and other contacts (see RD7.1.5)

Brief description of the activities we undertake with children, young people and vulnerable adults:

We provide a public Meeting for Worship each Sunday in Bath, Bradford on Avon, Chippenham, Devizes, Frome and Trowbridge in our own buildings or in hired premises. Everyone is welcome to Meetings for Worship, and we offer, either regularly or occasionally, special activities for children and young people on Sunday mornings. In addition, we offer occasional special activities for children and young people such as weekend gatherings in our Meeting Houses and elsewhere.

STATEMENT OF INTENT

The Trustees of West Wiltshire & East Somerset Area Meeting recognise the importance of the ministry to, and work with, children, young people and vulnerable adults and their responsibility to protect and safeguard the welfare of those children, young people and vulnerable adults entrusted to their care because of their membership of or contact with one of the Local Quaker Meetings which are part of the Area Meeting.

The Trustees of West Wiltshire & East Somerset Area Meeting are committed to:

- a. Valuing, listening to and respecting children, young people and vulnerable adults as well as promoting their wellbeing, welfare and protection.
- b. Help prevent the physical, sexual, emotional or psychological, financial and discriminatory abuse and neglect of children and vulnerable adults and to report any abuse that is discovered or suspected.
- c. Safe recruitment, supervision and on-going training for all the people working with children, young people and vulnerable adults entrusted to their care.
- d. Adopting a procedure for dealing with concerns about possible abuse.
- e. Encouraging and supporting parents/carers.
- f. Supporting the person appointed as Safeguarding Coordinator (Job Description RD1.2.8) in their work and in any action they may take in order to protect children and vulnerable adults.
- g. Pastoral care for those affected by abuse.
- h. Maintaining good links with the statutory authorities and other organisations.
- i. The pastoral care of known or suspected offenders.

The Trustees will file a copy of this policy and practice guidelines with CCPAS, relevant departments of local authorities and the Quaker Life department of Britain Yearly Meeting.

We have a separate policy on our commitment to ensuring the health & safety of all who use our Meeting Houses.

Companion Documents:

This Policy document (RD7.1.1) is accompanied by companion documents.

- RD7.1.2 Safeguarding principles and procedures
- RD7.1.3 Recruitment and management of workers/volunteers
- RD7.1.4 “Safeguarding is a priority here” poster
- RD7.1.5 List of AM post holders, premises and other contacts
- RD7.1.6 Documents based on guidance in CCPAS “Safe and Secure” Manual
 - Key Concepts and Government Expectations
 - Reporting a ‘Serious Incident’ to the Charity Commission
 - Safe from Harm Principles
 - Statutory Definitions of Abuse (Vulnerable Adults)
 - Statutory Definitions of Abuse (Children)
 - Working Together to Safeguard Children (2010): references to faith sector
- RD7.1.7 Form for reporting incidents or accidents involving a child, young person or vulnerable adult
- RD7.1.8 Form for reporting abuse involving a child, young person or vulnerable adult
- RD7.1.9 Local contact information poster
- RD7.1.10 AM Safeguarding Co-ordinator Job Description.

Adopted by	West Wiltshire & East Somerset Area Meeting	<i>West Wiltshire & East Somerset Area Meeting of the Religious Society of Friends</i>
Date	March 2014	
Revisions	This document will be reviewed annually by WWESAM Trustees	